# **CASH**

## EXPENSE CLAIM FORM - President, VP, Board

DATE

August 15, 2016

VENDOR/STAFF#
(as applicable)

VE-0342

NAME (Claimant/Payee)

Carolynn Warren

Position

**VP Arts** 

Permanent Mailing Address:

FIRST MIDDLE

Itinerary and Purpose of Travel/Expense: Montreal/business devo - Toronto/Luminato - Berlin/business devo - Hosting/dance program facutty and participants dinner

LAST

Rept no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description	NET Amount	GST Amount	rotal nount
1	6/23/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi		\$ 45.00		\$ 45.00
2	6/24/2016	Travel-Meals	3106	2100	270900	690	meal		\$ 29.99		\$ 29.99
3	6/24/2016	Travel-Meals	3106	2100	270900	690	meal		\$ 22.50		\$ 22.50
4	7/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 11.52		\$ 11.52
5	7/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 10.08		\$ 10.08
6	7/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 18.72		\$ 18.72
7	7/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 21.60		\$ 21.60
8	7/11/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 21.60		\$ 21.60
9	7/11/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 15.84		\$ 15.84
10	7/11/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 15.84		\$ 15.84
11	7/11/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 18.72		\$ 18.72
12	7/11/2016	Travel-Meals	3106	2100	270900	690	meal: EUR no gst		\$ 14.69		\$ 14.69
13	7/11/2016	Travel-Meals	3106	2100	270900	690	meal: EUR no gst		\$ 6.45		\$ 6.45
14	7/21/2016	Travel-Meals	3106	2100	270900	690	meal: EUR no gst		\$ 7.35		\$ 7.35
15	7/12/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 21.60		\$ 21.60
16	7/12/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 20.16		\$ 20.16
17	7/12/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 25.92		\$ 25.92
18	7/13/2016	Travel-Meals	3106	2100	270900	690	meal: EUR no gst		\$ 4.90		\$ 4.90
19	7/13/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 11.52		\$ 11.52
20	7/13/2016	Travei-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 11.52		\$ 11.52
21	7/14/2016	Travel-Meals	3106	2100	270900	690	meal: EUR no gsi		\$ 21.17		\$ 21.17
22	7/14/2016	Travel-General (Pres,VP)	3101	2100	270900	690	taxi: EUR no gst		\$ 28.80		\$ 28.80

23	7/24/2016	Hosting	.3610	2100	270900	690	hostii	ng			\$	109.02	\$	1.41	\$	110.4
24	7/24/2016	Hosting	3610	2100	270900	690	hostii	ng			\$	38.31			\$	38.3
25	7/24/2016	Hosting (Alcohol)	3611	2100	270900	690	hostii	ng alcoho	l .		\$	19.49	\$	0.94	\$	20.
26	7/24/2016	Hosting (Alcohol)	3611	2100	270900	690	hosti	ng alcoho	۱ ,		\$	144.60	\$	7.23	\$	151.8
97 97	用工业。	*** *** ***	Sept.	Service Contract			au Calledonia	(A) WILLIAM	Total	Expenses: A	11.5	i sirah	(i) (j).			726.
e dê	一潭 美	如不管1.55 建富二	The attractor	GL Code	Summary	an si ur ka		7	A Partie A	Travel Advance		В				1
iL	Expense Type	Cost Centre	Fund	Activity Type	Activ Cor		NET Amount	GST	Total Amount	Balance Due to		A-B	\$			726.
01	Travel-General (Pres,VP)	270900	2100	690			298.44	-	298.44	Claimant						
102	Travel-General (BOG)	270900	2100	690			-	-	-	If Travel Advance of reimbursed,						to be
105	Travel- Accommodation	270900	2100	690			-	-	-			posting to the			ne or	
106	Travel-Meals	270900	2100	690			107.05	-	107.05							
107	Travel- Incidentals	270900	2100	690			-		- 1							
610	Hosting	270900	2100	690			148,03	1712	148.74	ł						
611	Hosting (Alcohol)	270900	2100	690			168.07)	4.09	172.26	-						
132	Travel Advance	270900	2100	690			-	-	- 1							
	Other1	270900	2100	690			-	-	-							
	Other2	270900	2100	690			-	-	-							
10.	Other3	270900	2100	690			-	-								
A 500	Jan Jan	A CAMP S	Angsir i			A Hora	Total	et in	726.49							
247		estor (RTR)				Mail	to Claimant									
Ret	urn to Requ	cator (iiiii)														
	urn to Requ questor Nar															

ENTERED AUG 1 8 2016

# DINERS

Requestor Dept (If RTR)

Prepared by (if not claimant)

#### **EXPENSE CLAIM FORM - President, VP, Board**

DATE

August 15, 2016

VENDOR/STAFF# (as applicable)		NAME (Claimant/Payee)		Carolyn Warren		Position	
		FI	AST	MIDDLE	LAST		
	Permanent Mailing Address:						

cpt	Date	Expense Type	GL Acct	Fund	Cost		Activity	-	# 1	Descript	ion	NET	GST		otai
0,	Late	Signal And A	Allegan	i i cino	Centre	Type	Code	34	O.E.	ed Republic	10 and 10 and 10	Amount	Amount	P	nount
1	6/30/2016	Hosting	3610	2100	270900	690		hosting	1			94.22		\$	94.22
	0,00,2010	Travel-Meals	3106	2100	270900	690		meal					\$	17.94	
2	7/8/2016	Trave-ividais	3100	2100	270300	030		- Incai				17.94		_	
3		Travel-General (Pres,VP)	3101	2100	270900	690		taxi						\$	29.80
	7/9/2016	Travel-										29.8			
4	7/10/2016	Incidentals	3107	2100	270900	690		tickets				52.17		\$	52.17
5		Travel-Meals	3106	2100	270900	690		meal						\$	6.70
	7/11/2016			12								6.7			
6	7/11/2016	Travel- Incidentals	3107	2100	270900	690		tickets	;			23.86		\$	23.86
•	7/11/2010	Travel-Meals	3106	2100	270900	690		meal				20.00		\$	44.7
7	7/11/2016	ravel-Meals	3106	2100	270900	090		IIIeai				44.73			
8		Travel-Meals	3106	2100	270900	690		meal						\$	20.8
	7/12/2016			1013 2013 (1011)								20.88	-,		
9	7/12/2016	Travel-Meals	3106	2100	270900	690		meal				36.23		\$	36.2
10		Travel-Meals	3106	2100	270900	690		meal						\$	38.7
	7/12/2016											38.78			
11	7/13/2016	Travel-Meals	3106	2100	270900	690		meal				30.86		\$	30.86
12	7713/2010	Travel-Accomm.	3105	2100	270900	690		lodgin	a tay			33.00		\$	51.88
12	7/14/2016			4.					- I Harrey	802 TF 1		51.88			
				100000000000000000000000000000000000000	¥1./E0,5	4	Sept. Fr	(101)			Expenses : A	1980	3 7 3	l of	48.0
				10.00	Summary		NE			Total	Travel Advance	B			_/_
GL.	Expense Type	Cost Centre	Fund	Activity Type	Tri Tri Co		Amol	PERSONAL PLANS OF THE	GST	Amount	Balance Due to Claimant	"A-B	\$		148.0
101	Travel-General (Pres,VP)	270900	2100	690				29.80	-	29.80	Pull shall eas	Marine S	RPSE)	Naviere Plante	171
102	Travel-General (BOG)	270900	2100	690				•	-	-		exceeds expense: please attach top			o be
105	Travel- Accommodation	270900	2100	690				51.88		51.88	the	cash posting to the	nis claim.		
106	Travel-Meals	270900	2100	690			1	96.12	•	196.12					
107	Travel- Incidentals	270900	2100	690			<u></u>	76.03	-	76.03					
3610	Hosting	270900	2100	690				94.22	-	94.22					
3611	Hosting (Alcohol)	270900	2100	690				-	-	- 1					
3132	Travel Advance	270900	2100	690				-	-	-					
niva.	Other1	270900	2100	690				-	-	-					
	Other2	270900	2100	690			1	-	-	-					
	Other3	270900	2100	690				-		-					
6.0	\$ # m	11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				ues substant	Total	3418	10.55	448.05					
	21-5 × ±				7		14.310 13	11							
Ret	urn to Requ	estor (RTR)				Mail	to Claim	ant							
	questor Nar														

## **CASH**

## **EXPENSE CLAIM FORM - President, VP, Board**

DATE

July 13, 2016

VENDOR/STAFF#
(as applicable)

NAME (Claimant/Payee)

Carolyn Warren

MIDDLE

Position

LAST

VP, Arts

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: TO/CAS steering cte meeting; TO/Luminato; Montreal/Ottawa funder/business development meetings/event

Ropt no.	Date	Exponse Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Description		NET nount	GST Amount	Total mount
1	6/2/2016	Travel-Meals	3106	2100	270900	690		meai	\$	8.28		\$ 8.28
2	6/2/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	60.00		\$ 60.00
3	6/3/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	22.00		\$ 22.00
4	6/3/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	65.00		\$ 65.00
5	6/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	8.00		\$ 8.00
6	6/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	8.50		\$ 8.50
7	6/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi .	\$	12.50		\$ 12.50
8	6/9/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	14.00		\$ 14.00
9	6/10/2016	Travel-Meals	3106	2100	270900	690		meal	\$	5.65		\$ 5.65
10	6/10/2016	Travel-General (Pres,VP)	3101	2100	270,900	690		taxi	\$	25.00		\$ 25.00
11	6/11/2016	Travel-Meals	3106	2100	270900	690		meal	\$	10.30		\$ 10.30
12	6/11/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	9.00		\$ 9.00
13	6/13/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	13.00		\$ 13.00/
14	6/24/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	15.50		\$ 15.50
15	6/24/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	16.00		\$ 16.00
16	6/27/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	22.00		\$ 22.00
17	6/27/2016	Travel-General (Pres,VP)	3101	2100	270900	690		taxi	\$	7.50		\$ 7.50
18			#N/A	2100								\$ -
19			#N/A	2100								\$ 
20			#N/A	2100								\$ -
21			#N/A	2100								\$ -
22			#N/A	2100					·			\$ -

23			#N/A	2100								\$ -
24			#N/A	2100						-	<u> </u>	\$ -
(). ().	The second	4, 4, 40	A 91		### D.	\$ 45°54'5	i hi	Total E	xpenses: A	Mark Co		322.2
, N	M 73	- A	300	GL Code S	ummary	A. J.	19-4	Car Alife	Travel Advance	В		
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	NET Amount	GST	Total Amount	Balance Due to	ny His	100	
101	Travel-General (Pres,VP)	270900	2100	690	The same of the sa	298.00	-	298.00	Claimant	A-B	S	322.2
102	Travel-General (BOG)	270900	2100	690					If Travel Advance ex	ceeds expens	es and the C	optro is to be
105	Travel- Accommodation	270900	2100	690				_	reimbursed, ple	ease attach to ash posting to	p copy of che	dne or
106	Travel-Meals	270900	2100	690		24.23		24.23	The Ca	sir posting to	this claim,	
107	Travel- Incidentals	270900	2100	690		-						
510	Hosting	270900	2100	690		-		_				
611	Hosting (Alcohol)	270900	2100	690		-						
132	Travel Advance	270900	2100	690		-						
1.1	Other1	270900	2100	690		- 1						
	Other2	270900	2100	690		-						
	Other3	270900	2100	690								
	All South		and the second	E 4 3		Total	2.33%	322.23				
Retu	rn to Reque	stor (RTR)			Mail	to Claimant						
Req	uestor Name	e (if RTR)										
нес	questor Dept red by (if no	(If RTR)										

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	щ	$\boldsymbol{c}$	$\mathbf{r}$	

## EXPENSE CLAIM FORM - President, VP, Board DATE September 5, 2016

VENDOR/STAFF# (as applicable)

VE-0342

NAME (Claimant/Payee)

Carolyn Warren

MIDDLE

Position

LAST

		Permane	nt Mailing	Address:			rinot		19833	oo			.,						
	itinerary	y and Purpose	of Travel	Expense:	Dinner at th	ne Warren'	's home		F	Russell Willis	s Ta	aylor							
Ropt	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	1,975		Descrip	tion	i i			NET Amount	GST Amou		Tot Amo	
i (	8/24/2016	Hosting	3610	2100	270900	690		groceri	es					\$	13.65		\$	; 1	3.65
2	8/24/2016	Hosting	3610	2100	270900	690		grocer	ies					5	97.18		\$	, 9	7.18
3	8/24/2016	Hosting (Alcohol)	3611	2100	270900	690		wine							142.63	\$ 7.	13	; 14	9.76
4	8/25/2016	Hosting	3610	2100	270900	690		grocer	ries						16.29	\$ 0.	16	; 1	6.45
5			#N/A	2100													1	;	-
6			#N/A	2100													•	ŝ	-
12			#N/A	2100					ENT	ERED	1	SEP	14	201	6			\$	-
24			#N/A	2100													\$	<u> </u>	-
	S 4150004	<b>。</b> 等印度		6.6.1	GBS W. B. C. S.			Value 4	Stage 19	Total	Εx	penses	: A			***		27	7.04
				GL Code	Summary	e Name of the		200 de 15	1415			Travel.	Advanc	.0	<b>B</b> /				
GL	Expense Type	Cost Care e	Pund	Activity Type	Acti Co		NET Arnos		GST:	Total Amount	Ī	Balanc	e Due I Imant	0	A-B	<b>V</b>		27	7.04
3101	Travel-General (Pres,VP)	270900	2100	690				-	-	-	l		490				17	753	ė šulifi
3102	Travel-General (BOG)	270900	2100	690				-	-	-					eeds expense ase attach top				е
3105	Travel- Accommodation	270900	2100	690					-	-	_				sh posting to				
3106	Travel-Meals	270900	2100	690				-	-	-									
3107	Travel- Incidentals	270900	2100	690					-	-									
3610	Hosting	270900	2100	690			1	27.12	0.16	127.28	-								
3611	Hosting (Alcohol)	270900	2100	690			1	42.63	7.13	149.76									
6132	Travel Advance	270900	2100	690					- "	- 1									
- (P) to	Other1	270900	2100	690				-	-	-									
13.7	Other2	270900	2100	690				-	-	-									
oreas.	Other3	270900	2100	690				-	-	-									

Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not claimant)	

